



# **PHARMACY DATA MANAGEMENT**

## **TECHNICAL MANUAL/ SECURITY GUIDE**

Version 1.0  
June 2012

(Revised December 2013)



# Revision History

Each time this manual is updated, the Title Page lists the new revised date and this page describes the changes. If the Revised Pages column lists “All,” replace the existing manual with the reissued manual. If the Revised Pages column lists individual entries (e.g., 25, 32), either update the existing manual with the Change Pages Document or print the entire new manual.

| Date  | Revised Pages                        | Patch Number           | Description   |
|-------|--------------------------------------|------------------------|---|
| 12/13 | i, 2, 6a, 7, 9a-9b, 10-11, 32, 34-36 | PSS*1*172              | New menu, options, file and routines added.<br><b>REDACTED</b>  |
| 01/13 | i-iv, 3, 6-6b, 7, 10 - 13            | PSS*1*164<br>PSS*1*169 | <p>Removed reference to patch PSS*1*146 in the menu options section</p> <p>Added Print Interface Data File option to the <i>Pharmacy Data Management</i> [PSS MGR] menu</p> <p>Added Check Drug Interaction option to the <i>Pharmacy Data Management</i> [PSS MGR] menu</p> <p>Moved Menu/Option items from page 7 to page 6a</p> <p>Added Print Interface Data File option to the PEPS Services menu under the Option Descriptions section</p> <p>Added Check Drug Interaction option to the Option Descriptions section</p> <p>Added routine PSSDIUTL</p> <p>Added Find Unmapped Local Possible Dosages option to the Stand Alone Options section</p> <p><b>REDACTED</b></p> |
| 06/12 | All                                  | PSS*1*146              | <p>Reissued document. Removed redundancies due to MOCHA V.1.0 incremental release; updated formatting and page numeration.</p> <p><b>REDACTED</b></p>   |

*(This page included for two-sided copying.)*

# Introduction

Pharmacy Data Management (PDM) provides tools for managing Pharmacy data. It includes tools for creating Pharmacy Orderable Items and maintaining files necessary for the Computer Patient Record System (CPRS). PDM consolidates tools for managing the various Pharmacy software products. It provides Pharmacy Supervisors, in one location, the capability to enter and edit data from the local DRUG file (#50) for all Pharmacy related packages.

The PDM Technical Manual is designed to acquaint the user with the various PDM options and offer specific guidance on the maintenance and use of the PDM package. Documentation concerning the PDM package, including any subsequent change pages affecting this documentation, can be found at the Vista Documentation Library (VDL) on the Veterans Administration Intranet.

Notations that will be used consistently throughout this PDM Technical Manual are outlined below.

- Menu options will be italicized.  
Example: The *Drug Enter/Edit* option permits you to enter or edit a drug.
- Screen prompts will be denoted with quotation marks around them.  
Example: the "SELECT DRUG" prompt will display next.
- Responses in bold face indicate user input.  
Example: DRUG GENERIC NAME: **ACETA**
- Text centered between bent parentheses represents a keyboard key that needs to be pressed in order for the system to capture a user response or move the cursor to another field.

<Enter> indicates that the Enter key (or Return key on some keyboards) must be pressed.

Example: Type **Y** for Yes or **N** for No and press <Enter>

<Tab> indicates that the Tab key must be pressed.

Example: Press <Tab> to move the cursor to the next field.

-  Indicates especially important or helpful information.
-  Options are locked with a particular security key. The user must hold the particular security key to be able to perform the menu option.  
Example:  Without the PSXCOMPMPGR key, the Consolidated Mail Outpatient Pharmacy options cannot be accessed.
-  The page symbol indicates a referral to a diagram.
- ?, ??, ??? One, two or three question marks can be entered at any of the prompts for online help. One question mark elicits a brief statement of what information is appropriate for the prompt. Two question marks provide more help, plus the hidden actions, and three question marks will provide more detailed help, including a list of possible answers, if appropriate.
- ^ Up arrow (caret or a circumflex) and pressing <Enter> can be used to exit the present option.

## File List

The following PDM files are exported with the PDM package.

| <b>File#</b> | <b>NAME</b>                   | <b>UPDATE DD</b> | <b>DATA COMES WITH FILE</b> | <b>USER OVERRIDE</b> |
|--------------|-------------------------------|------------------|-----------------------------|----------------------|
| 50           | DRUG                          | FULL             | NO                          |                      |
| 50.4         | DRUG ELECTROLYTES             | FULL             | NO                          |                      |
| 50.606       | DOSAGE FORM                   | FULL             | YES (MERGE)                 | NO                   |
| 50.7         | PHARMACY ORDERABLE ITEM       | FULL             | NO                          |                      |
| 51           | MEDICATION INSTRUCTION        | FULL             | NO                          |                      |
| 51.1         | ADMINISTRATION SCHEDULE       | FULL             | YES (MERGE)                 | YES                  |
| 51.2         | MEDICATION ROUTES             | FULL             | YES (MERGE)                 | YES                  |
| 51.5         | ORDER UNIT                    | FULL             | NO                          |                      |
| 51.7         | DRUG TEXT                     | FULL             | YES<br>(OVERWRITE)          | YES                  |
| 52.6         | IV ADDITIVES                  | FULL             | NO                          |                      |
| 52.7         | IV SOLUTIONS                  | FULL             | NO                          |                      |
| 53.47        | INFUSION INSTRUCTIONS         | FULL             | NO                          |                      |
| 54           | RX CONSULT                    | FULL (SCREEN)    | NO                          |                      |
| 55           | PHARMACY PATIENT (Partial DD) | PARTIAL          | NO                          |                      |
| 59.7         | PHARMACY SYSTEM               | FULL             | NO                          |                      |
| 59.73        | VENDOR DISABLE/ENABLE         | FULL             | NO                          |                      |
| 59.74        | VENDOR INTERFACE DATA         | FULL             | NO                          |                      |

The following non-PDM files are exported with the PDM package.

| <b>File#</b> | <b>NAME</b>                      | <b>UPDATE DD</b> | <b>DATA COMES WITH FILE</b> | <b>USER OVERRIDE</b> |
|--------------|----------------------------------|------------------|-----------------------------|----------------------|
| 200          | NEW PERSON (Partial DD)          | PARTIAL          | NO                          |                      |
| 9009032.3    | APSP INTERVENTION TYPE           | FULL             | YES<br>(OVERWRITE)          | NO                   |
| 9009032.4    | APSP INTERVENTION                | FULL             | NO                          |                      |
| 9009032.5    | APSP INTERVENTION RECOMMENDATION | FULL             | YES<br>(OVERWRITE)          | NO                   |

*MARK/Unmark Dispense Drugs For Unit Dose*  
[PSSJU MARK UD ITEMS]

*PRimary Solution File (IV)*  
[PSSJI SOLN]

*Check Drug Interaction*  
[PSS CHECK DRUG INTERACTION]

*Infusion Instruction Management ...*  
[PSS INFINS MGR]

*Infusion Instructions Add/Edit*  
[PSS INFINS ADED]

*Infusion Instruction Report*  
[PSS INFINS RPT]



**Locked: PSXCM OPM GR**

Without the PSXCMOPMGR key, the *CMOP Mark/Unmark (Single drug)* option will not appear on your menu.

*(This page included for two-sided copying.)*

## Option Descriptions

The option descriptions below were retrieved from VA FileMan and provide the PDM options following the initial installation of the PDM package.

### **PSS MGR Pharmacy Data Management**

This menu contains the options necessary to build and maintain the PHARMACY ORDERABLE ITEM file (#50.7), and to also build and maintain the Med. Route/Instructions table.

ITEM: PSS DRUG ENTER/EDIT  
ITEM: PSS LOOK  
ITEM: PSSJI ELECTROLYTE FILE  
ITEM: PSSXX MARK  
ITEM: PSS SYS EDIT  
ITEM: PSS ORDERABLE ITEM MANAGEMENT  
ITEM: PSSNFI  
ITEM: PSS SYNONYM EDIT  
ITEM: PSS DOSAGES MANAGEMENT  
ITEM: PSS CS/PKI REPORTS  
ITEM: PSS MASTER FILE ALL  
ITEM: PSS MEDICATION ROUTES MGMT  
ITEM: PSS SCHEDULE MANAGEMENT  
ITEM: PSS DRUG TEXT MANAGEMENT  
ITEM: PSS MED INSTRUCTION MANAGEMENT  
ITEM: PSS ORDER CHECK MANAGEMENT  
ITEM: PSS ADDITIVE/SOLUTION  
ITEM: PSS WARNING BUILDER  
ITEM: PSS WARNING MAPPING  
ITEM: PSS PEPS SERVICES  
ITEM: PSS INP MGR  
ITEM: PSS Check Drug Interaction  
ITEM: PSS INFINS MGR

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### **PSS DRUG ENTER/EDIT**

Drug Enter/Edit

This option allows the user to edit fields for ALL pharmacy packages if they possess the proper package key. It also will allow the user to match to NDF and Orderable Item.

TYPE: run routine    ROUTINE: PSSDEE

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### **PSS LOOK**

Lookup into Dispense Drug File

This option provides a report of all information regarding the dispense drug.

TYPE: run routine    ROUTINE: PSSLOOK

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### **PSSJI ELECTROLYTE FILE**

**Electrolyte File (IV)**

This option will allow you to alter the contents of the DRUG ELECTROLYTES file (#50.4). This is the file that is pointed to by the ELECTROLYTE field in both the IV ADDITIVES (#52.6) and IV SOLUTIONS (#52.7) files.

TYPE: run routine    ROUTINE: ELECTRO^PSSIVDRG

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### **PSSXX MARK**

CMOP Mark/Unmark (Single drug)

This option allows the user to mark/unmark a single drug for transmission to the CMOP.

TYPE: run routine    ROUTINE: PSSMARK

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**PSS SYS EDIT**

Pharmacy System Parameters Edit

This option allows the user to edit the Pharmacy System parameters used in Pharmacy Data Management.

TYPE: run routine    ROUTINE: PSSYSP

---

**PSS ORDERABLE ITEM MANAGEMENT**

Orderable Item Management

This is the sub-menu driver for Orderable Item maintenance.

ITEM: PSS MAINTAIN ORDERABLE ITEMS  
ITEM: PSS EDIT ORDERABLE ITEMS  
ITEM: PSS ORDERABLE ITEM DOSAGES  
ITEM: PSS INSTRUCTIONS/ITEMS REPORT  
ITEM: PSS ORDERABLE ITEM REPORT

TYPE: menu

---

**PSSNFI**

Formulary Information Report

This option provides a listing of pertinent pharmacy formulary information.

TYPE: run routine    ROUTINE: PSSNFI

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**PSS SYNONYM EDIT**

Synonym Enter/Edit

The option provides easy access to update the synonym information for an entry in the local DRUG file.

TYPE: run routine    ROUTINE: PSSSEE

---

**PSS DOSAGES MANAGEMENT**

Dosages

This menu option contains options that control the editing of dosages.

ITEM: PSS DOSAGE FORM EDIT  
ITEM: PSS EDIT DOSAGES  
ITEM: PSS COMMON DOSAGES  
ITEM: PSS DOSE FORM/NOUN REPORT  
ITEM: PSS DOSAGE REVIEW REPORT  
ITEM: PSS LOCAL POSSIBLE DOSAGES  
ITEM: PSS DOSE UNIT REQUEST

TYPE: menu

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**PSS CS/PKI REPORTS**

Controlled Substances/PKI Reports

PKI POST-INSTALL REPORTS PROVIDED AS OPTIONS.

ITEM: PSS DEA VS CS FED. SCH. DISCR.  
ITEM: PSS CS NOT MATCHED TO NDF  
ITEM: PSS CS DRUGS INCON WITH DEA  
ITEM: PSS CS (OI) INCON WITH DEA

TYPE: menu

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**PSS MASTER FILE ALL**

Send Entire Drug File to External Interface

TYPE: run routine    ROUTINE: PSSMSTR

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**PSS MEDICATION ROUTES MGMT**

Medication Routes Management

This Sub-Menu contains options related to Medication Routes in both the MEDICATION ROUTES (#51.2) File and the STANDARD MEDICATION ROUTES (#51.23) File.

ITEM: PSS MEDICATION ROUTES EDIT  
ITEM: PSS MED ROUTE MAPPING REPORT  
ITEM: PSS MED ROUTE MAPPING CHANGES  
ITEM: PSS MEDICATION ROUTE REQUEST  
ITEM: PSS DEF MED ROUTE OI RPT

TYPE: menu

---

**PSS SCHEDULE MANAGEMENT**

Standard Schedule Management

This Sub-Menu contains options needed for Schedule maintenance.

ITEM: PSS SCHEDULE EDIT  
ITEM: PSS SCHEDULE REPORT

TYPE: menu

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**PSS DRUG TEXT MANAGEMENT**

Drug Text Management

This Sub-Menu contains options concerning Drug Text.

ITEM: PSS EDIT TEXT  
ITEM: PSS DRUG TEXT FILE REPORT

TYPE: menu

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**PSS MED INSTRUCTION MANAGEMENT**

Medication Instruction Management

The Sub-Menu contains options related to the MEDICATION INSTRUCTION (#51) File.

ITEM: PSSJU MI  
ITEM: PSS MED INSTRUCTION REPORT

TYPE: menu

---

**PSS ORDER CHECK MANAGEMENT**

Order Check Management

This is the sub-menu for functionality related to managing medication order checks.

ITEM: PSS ORDER CHECK CHANGES  
ITEM: PSS REPORT LOCAL INTERACTIONS

TYPE: menu

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**PSS ADDITIVE/SOLUTION**

IV Additive/Solution

This Sub-Menu contains options that can be used to run reports from the IV ADDITIVES (#52.6) File and the IV SOLUTIONS (#52.7) File. It also provides an option to edit the PREMIX (#18) Field in the IV SOLUTIONS (#52.7) File.

ITEM: PSS IV ADDITIVE REPORT  
ITEM: PSS IV SOLUTION REPORT  
ITEM: PSS MARK PREMIX SOLUTIONS

TYPE: menu

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**PSS WARNING BUILDER**

Warning Builder

This option will allow you to define a custom warning label list containing entries from both the new warning label source and the old Rx Consult file entries.

TYPE: run routine    ROUTINE: PSSWRNB

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**PSS WARNING MAPPING**

Warning Mapping

This option is used to match an entry from the old Rx Consult file to the new commercial data source warning file to aid in using the Warning Builder (to identify local warnings that do not have an equivalent entry in the new commercial data source). The user can also enter a Spanish translation for an Rx Consult file entry, if desired, but whenever possible, the new commercial data source's warnings (English or Spanish depending on the patient setting) should be used.

TYPE: run routine    ROUTINE: EDIT^PSSWMAP

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**PSS PEPS SERVICES**

PEPS

ITEM: PSS CHECK VENDOR DATABASE LINK  
ITEM: PSS CHECK PEPS SERVICES SETUP  
ITEM: PSS SCHEDULE PEPS INTERFACE CK  
**ITEM: PSS VENDOR INTERFACE REPORT**

TYPE: menu

---

**PSS INP MGR**

Inpatient Drug Management

This Sub-Menu contains options related to INPATIENT DRUG MANAGEMENT.

ITEM: PSSJI DRUG  
ITEM: PSSJU DRG  
ITEM: PSSJU DRUG/ATC SET UP  
ITEM: PSSJU DCC  
ITEM: PSSJI EDIT DRUG COST  
ITEM: PSSJU MARK UD ITEMS  
ITEM: PSSJI SOLN

TYPE: Menu

---

**PSS CHECK DRUG INTERACTION**

Check Drug Interaction

This menu contains options pertaining to maintaining pharmacy data files, creating Pharmacy Orderable Items, and the Medication Route/Instructions table among other assorted functions.

TYPE: run routine    ROUTINE: PSSDIUTL

---

**PSS INFINS MGR**

Infusion Instruction Management

Menu containing options related to the INFUSION INSTRUCTIONS (#53.47) file.

TYPE: menu

PSS INFINS ADED  
Infusion Instructions Add/Edit

Allows users to enter and edit abbreviations and expansions in the INFUSION INSTRUCTIONS (#53.47) file.

TYPE: run routine ROUTINE: ENII^PSSFILED

PSS INFINS RPT  
Infusion Instructions Report

Provides a report of entries from the INFUSION INSTRUCTIONS(#53.47) file

TYPE: run routine ROUTINE: EN^PSSIIRPT

## Routines

The following routines are used by the Pharmacy Data Management package.

|          |          |          |          |          |          |
|----------|----------|----------|----------|----------|----------|
| PSS0052  | PSS0093  | PSS0114  | PSS102RP | PSS117EN | PSS117PO |
| PSS127PI | PSS127PT | PSS129EN | PSS147EN | PSS147PO | PSS160EN |
| PSS160PO | PSS172PO | PSS1P135 | PSS1P154 | PSS1P23  | PSS1P43  |
| PSS32P3  | PSS32P5  | PSS50    | PSS50A   | PSS50A1  | PSS50AQM |
| PSS50ATC | PSS50B   | PSS50B1  | PSS50B2  | PSS50C   | PSS50C1  |
| PSS50CMP | PSS50D   | PSS50DAT | PSS50DOS | PSS50E   | PSS50F   |
| PSS50F1  | PSS50LAB | PSS50NDF | PSS50P4  | PSS50P66 | PSS50P7  |
| PSS50P7A | PSS50TMP | PSS50WS  | PSS51    | PSS51P1  | PSS51P15 |
| PSS51P1A | PSS51P1B | PSS51P1C | PSS51P2  | PSS51P5  | PSS51P5  |
| PSS52P6A | PSS52P6B | PSS52P7  | PSS52P7A | PSS54    | PSS55    |
| PSS551   | PSS55MIS | PSS59P7  | PSS70UTL | PSS781   | PSSADDIT |
| PSSADRPT | PSSAUTL  | PSSBPSUT | PSSCHENV | PSSCHPRE | PSSCHPST |
| PSSCLDRG | PSSCLINR | PSSCLOZ  | PSSCMOPE | PSSCOMMN | PSSCPRS  |
| PSSCPRS1 | PSSCREAT | PSSCSPD  | PSSCUSRQ | PSSDACs  | PSSDAWUT |
| PSSDDUT  | PSSDDUT2 | PSSDDUT3 | PSSDEE   | PSSDEE1  | PSSDEE2  |
| PSSDELOI | PSSDENT  | PSSDFEE  | PSSDGUPD | PSSDI    | PSSDIN   |
| PSSDINT  | PSSDIUTL | PSSDOS   | PSSDOSED | PSSDOSER | PSSDOSLZ |
| PSSDOSRP | PSSDRINT | PSSDRDOS | PSSDSAPA | PSSDSAPD | PSSDSAPI |
| PSSDSAPK | PSSDSAPL | PSSDSAPM | PSSDSBBP | PSSDSBDA | PSSDSBDB |
| PSSDSBPA | PSSDSBPB | PSSDSBPC | PSSDSBPD | PSSSDAT  | PSSDSEXC |
| PSSDSFDB | PSSDSONF | PSSDSPON | PSSDSPOP | PSSDTR   | PSSEC123 |
| PSSENV   | PSSENVN  | PSSFDBDI | PSSFDBRT | PSSFIL   | PSSFILED |
| PSSFILES | PSSGENM  | PSSGIU   | PSSGMI   | PSSGS0   | PSSGSGUI |
| PSSGSH   | PSSHELP  | PSSHREQ  | PSSHL1   | PSSHLSCH | PSSHLU   |
| PSSHRCOM | PSSHRENV | PSSHREQ  | PSSHRT   | PSSHRPST | PSSHRQ2  |
| PSSHRQ2  | PSSHRQ22 | PSSHRQ23 | PSSHRQ2O | PSSHRVAL | PSSHRVL1 |
| PSSHTTP  | PSSHUIDG | PSSIIRPT | PSSJEEU  | PSSJORDF | PSSJSPU  |
| PSSJSPU0 | PSSJSV   | PSSJSV0  | PSSJXR   | PSSJXR1  | PSSJXR10 |
| PSSJXR11 | PSSJXR12 | PSSJXR13 | PSSJXR14 | PSSJXR15 | PSSJXR16 |
| PSSJXR17 | PSSJXR18 | PSSJXR19 | PSSJXR2  | PSSJXR20 | PSSJXR21 |
| PSSJXR22 | PSSJXR23 | PSSJXR24 | PSSJXR25 | PSSJXR26 | PSSJXR27 |
| PSSJXR28 | PSSJXR29 | PSSJXR3  | PSSJXR30 | PSSJXR31 | PSSJXR32 |
| PSSJXR33 | PSSJXR34 | PSSJXR4  | PSSJXR5  | PSSJXR6  | PSSJXR7  |
| PSSJXR8  | PSSJXR9  | PSSLAB   | SSLDALL  | PSSLDEDT | PSSLDOSE |
| PSSLOCK  | PSSLOOK  | PSSMARK  | PSSMATCH | PSSMEDCH | PSSMEDRQ |
| PSSMEDRT | PSSMEDX  | PSSMIRPT | PSSMONT  | PSSMRTUP | PSSMRTUX |
| PSSMSTR  | PSSNCPDP | PSSNDCUT | PSSNFI   | PSSNFIP  | PSSNOD2  |
| PSSNOUNR | PSSNTEG  | PSSOICT  | PSSOICT1 | PSSOIDOS | PSSOPKI  |
| PSSOPKI1 | PSSORPH  | PSSORPH1 | PSSORPHZ | PSSORUTE | PSSORUTL |
| PSSORUTZ | PSSOUTSC | PSSP110  | PSSP130  | PSSP134  | PSSPCH13 |
| PSSPI89  | PSSPKIPI | PSSPKIPR | PSSPNSRP | PSSPO129 | PSSPOI   |
| PSSPOIC  | PSSPOID1 | PSSPOID2 | PSSPOID3 | PSSPOIDT | PSSPOIKA |
| PSSPOIM  | PSSPOIM1 | PSSPOIM2 | PSSPOIM3 | PSSPOIMN | PSSPOIMO |
| PSSPOIMP | PSSPOST  | PSSPOST2 | PSSPOST5 | PSSPOST6 | PSSPRE   |
| PSSPRE38 | PSSPRETR | PSSPRMIX | PSSPRUTL | PSSQOC   | PSSQORD  |
| PSSREF   | PSSREMCH | PSSRXACT | PSSSCHED | PSSSCHRP | PSSSEE   |
| PSSTRENG | PSSTXT   | PSSUNMSI | PSSUTIL  | PSSUTIL1 | PSSUTIL3 |
| PSSUTLA1 | PSSUTLA2 | PSSUTLAZ | PSSUTLPR | PSSUTLPZ | PSSVIDRG |

|         |         |         |         |         |         |
|---------|---------|---------|---------|---------|---------|
| PSSVX6  | PSSVX61 | PSSVX62 | PSSVX63 | PSSVX64 | PSSVX65 |
| PSSVX66 | PSSWMAP | PSSWRNA | PSSWRNB | PSSWRNC | PSSWRNE |
| PSSXDIC | PSSXREF | PSSXRF1 | PSSYSP  |         |         |

## Exported Options

### Stand-Alone Options

The following is a list of all stand-alone options that are **NOT** exported as part of the main PDM menu [PSS MGR]:

*Other Language Translation Setup*  
[PSS OTHER LANGUAGE SETUP]

*Drug Inquiry (IV)*  
[PSSJI DRUG INQUIRY]

*Electrolyte File (IV)*  
[PSSJI ELECTROLYTE FILE]

*Enable/Disable Vendor Database Link*  
[PSS ENABLE/DISABLE DB LINK]

*Add Default Med Route*  
[PSS ADD DEFAULT MED ROUTE]

*Find Unmapped Local Possible Dosages*  
[PSS LOCAL DOSAGES EDIT ALL]



The *Enable/Disable Vendor Database Link* option exists **ONLY** as a way for technical personnel to turn on/off the database connection if required for debugging. Normally, it is enabled and the Vendor Database updates are performed centrally on the MOCHA Servers, not at the individual sites. It is **NOT** exported as part of the main PDM menu [PSS MGR].

In the rare case where this option is used and the database link is disabled, NO drug-drug interaction, duplicate therapy, or dosing order checks will be performed in Pharmacy or in the Computerized Patient Record System (CPRS).

Five security keys were introduced with Patch PSS\*1\*167 that will be used to authenticate users accessing the Pharmacy Product System-National (PPS-N) using Kernel Authentication and Authorization for J2EE (KAAJEE). Users requiring access to the Pharmacy Product System-National should be assigned these keys as appropriate to their level of approved access. PPS-N is a reengineered product that will replace the National Drug File Management System (NDFMS). Site users may be assigned the PSS\_PPSN\_VIEWER key only. The other four security keys are only to be assigned to members of the National NDF Management Group.

**NAME: PSS\_PPSN\_MANAGER**  
 DESCRIPTIVE NAME: PPS-National Manager  
 DESCRIPTION: This role can perform the operational functions in PPS-N but doesn't have the administrative rights of the PPS-N National Supervisor.

**NAME: PSS\_PPSN\_MIGRATOR**  
 DESCRIPTIVE NAME: PPS-National Migration User  
 DESCRIPTION: This role has the ability to run the PPS-N Migration.

**NAME: PSS\_PPSN\_SECOND\_APPROVER**  
 DESCRIPTIVE NAME: PPS-National Second Approver  
 DESCRIPTION: This role has the ability to do a second approval on items that are in the pending second approval state.

**NAME: PSS\_PPSN\_SUPERVISOR**  
 DESCRIPTIVE NAME: PPS-National Supervisor  
 DESCRIPTION: This role has the ability to perform all actions in the PPS-N application, including Administration and Configuration.

**NAME: PSS\_PPSN\_VIEWER**  
 DESCRIPTIVE NAME: PPS-National Viewer  
 DESCRIPTION: This role has the ability to log in and view items in the PPS-N Application but cannot modify any of the items.

## File Security

Information about all files, including these, can be obtained by using the VA FileMan to generate a list of file attributes.

### PDM Files

| <u>File Numbers</u> | <u>File Names</u>          | <u>DD</u> | <u>RD</u> | <u>WR</u> | <u>DEL</u> | <u>LAYGO</u> |
|---------------------|----------------------------|-----------|-----------|-----------|------------|--------------|
| 50                  | DRUG                       | @         |           |           |            |              |
| 50.4                | DRUG ELECTROLYTES          | @         |           |           |            |              |
| 50.606              | DOSAGE FORM                | @         |           | @         | @          | @            |
| 50.7                | PHARMACY ORDERABLE ITEM    | @         |           |           |            |              |
| 51                  | MEDICATION INSTRUCTION     | @         |           |           |            |              |
| 51.1                | ADMINISTRATION SCHEDULE    | @         |           |           |            |              |
| 51.2                | MEDICATION ROUTES          | @         |           |           |            |              |
| 51.23               | STANDARD MEDICATION ROUTES | @         | Pp        | @         | @          | @            |

|       |                               |   |    |   |   |   |
|-------|-------------------------------|---|----|---|---|---|
| 51.24 | DOSE UNIT                     | @ | Pp | @ | @ | @ |
| 51.5  | ORDER UNIT                    |   |    |   |   |   |
| 51.7  | DRUG TEXT                     | @ |    |   |   |   |
| 52.6  | IV ADDITIVES                  | @ |    |   |   |   |
| 52.7  | IV SOLUTIONS                  | @ |    |   |   |   |
| 53.47 | INFUSION INSTRUCTIONS         |   |    |   |   |   |
| 54    | RX CONSULT                    |   |    |   |   |   |
| 55    | PHARMACY PATIENT (Partial DD) | @ | P  |   |   |   |
| 59.7  | PHARMACY SYSTEM               | ^ |    | ^ | ^ | ^ |
| 59.73 | VENDOR DISABLE/ENABLE         | @ | @  | @ | @ | @ |
| 59.74 | VENDOR INTERFACE DATA         | @ | @  | @ | @ | @ |

### Non-PDM Files

| <u>File Numbers</u> | <u>File Names</u>                | <u>DD</u> | <u>RD</u> | <u>WR</u> | <u>DEL</u> | <u>LAYGO</u> |
|---------------------|----------------------------------|-----------|-----------|-----------|------------|--------------|
| 200                 | NEW PERSON (Partial DD)          | #         | #         | #         | #          | #            |
| 9009032.3           | APSP INTERVENTION TYPE           |           |           |           |            |              |
| 9009032.4           | APSP INTERVENTION                |           |           |           |            |              |
| 9009032.5           | APSP INTERVENTION RECOMMENDATION |           |           |           |            |              |



Please refer to the "Sending Security Codes." section of the Kernel V. 8.0 Systems Manual for more information concerning installation of security codes.

## References

There are no regulations or directives related to the Pharmacy Data Management package. Additional manuals related to the Pharmacy Data Management package can be found at the VistA Documentation Library (VDL) on the Internet.

# Glossary

|                                     |   |
|-------------------------------------|---|
| <b>Administration Schedule File</b> | The ADMINISTRATION SCHEDULE file (#51.1) contains administration schedule names and standard dosage administration times. The name is a common abbreviation for an administration schedule (e.g., QID, Q4H, PRN). The administration time is entered in military time.  |
| <b>CPRS</b>                         | A VistA computer software package called Computerized Patient Record System. CPRS is an application in VistA that allows the user to enter all necessary orders for a patient in different packages from a single application.  |
| <b>DATUP</b>                        | Functionality that allows the Pharmacy Enterprise Customization System (PECS) to send out custom and standard commercial-off-the-shelf (COTS) vendor database changes to update the two centralized databases at Austin and Martinsburg.  |
| <b>Dispense Drug</b>                | The Dispense Drug is pulled from DRUG file (#50) and usually has the strength attached to it (e.g., Acetaminophen 325 mg). Usually, the name alone without a strength attached is the Pharmacy Orderable Item name.   |
| <b>Dosage Form File</b>             | The DOSAGE FORM file (#50.606) contains all dosage forms and associated data that are used by Pharmacy packages and CPRS. The dosage form is used in SIG construction, default values and in the determination of the type of each dosage created for each application.   |
| <b>Dose Unit File</b>               | The DOSE UNIT file (#51.24) was created to accomplish the mapping to First Data Bank (FDB). All entries in this file have been mapped to an FDB Dose Unit. Although this file has not yet been standardized by Standards and Terminology Services (SRS), no local editing will be allowed. When populating the Dose Unit field for a Local Possible Dosage, selection will be from this new file. |
| <b>Drug Electrolytes File</b>       | The DRUG ELECTROLYTES file (#50.4) contains the names of anions/cations, and their cations and concentration units.   |

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| <b>Drug File</b>                       | The DRUG file (#50) holds the information related to each drug that can be used to fill a prescription or medication order. It is pointed to from several other files and should be handled carefully, usually only by special individuals in the Pharmacy Service. Entries are not typically deleted, but rather made inactive by entering an inactive date.                                       |
| <b>Drug Text File</b>                  | The DRUG TEXT file (#51.7) stores rapidly changing drug restrictions, guidelines, and protocols to help assure medications are being used according to defined specifications.  |
| <b>Infusion Instructions File</b>      | The INFUSION INSTRUCTIONS file (#53.47) holds abbreviations used when entering the Infusion Rate (#.08) field in the IV (#100) multiple of the PHARMACY PATIENT (#55) FILE, AND THE infusion rate (#59) FIELD IN THE non-verified orders (#53.1) file. Each record holds an expansion of the abbreviation which replaces the abbreviation in the Infusion Rate at the time the IV order is created. |
| <b>IV Additives File</b>               | The IV ADDITIVES file (#52.6) contains drugs that are used as Additives in the IV room. Data entered includes drug generic name, print name, drug information, synonym(s), dispensing units, cost per unit, days for IV order, usual IV schedule, administration times, electrolytes, and quick code information.   |
| <b>IV Solutions File</b>               | The IV SOLUTIONS file (#52.7) contains drugs that are used as primary solutions in the IV room. The solution must already exist in the DRUG file (#50) to be selected. Data in this file includes: drug generic name, print name, status, drug information, synonym(s), volume, and electrolytes.   |
| <b>Local Possible Dosages</b>          | Local Possible Dosages are free text dosages that are associated with drugs that do not meet all of the criteria for Possible Dosages.  |
| <b>Medication Instruction File</b>     | The MEDICATION INSTRUCTION file (#51) is used by Unit Dose and Outpatient Pharmacy. It contains the medication instruction name, expansion and intended use.  |
| <b>Medication Routes File</b>          | The MEDICATION ROUTES file (#51.2) contains medication route names. The user can enter an abbreviation for each route to be used at their site. The abbreviation will most likely be the Latin abbreviation for the term.   |
| <b>Medication Routes/Abbreviations</b> | The MEDICATION ROUTES file (#51.2) contains the medication routes and abbreviations, which are selected by each Department of Veterans Affairs Medical Centers  |

(VAMC). The abbreviation cannot be longer than five characters to fit on labels and the Medical Administration Record (MAR). The user can add new routes and abbreviations as appropriate.

**MOCHA**

Medication Order Check Healthcare Application.

**National Drug File**

The National Drug File provides standardization of the local drug files in all VA medical facilities. Standardization includes the adoption of new drug nomenclature and drug classification and links the local drug file entries to data in the National Drug File. For drugs approved by the Food and Drug Administration (FDA), VA medical facilities have access to information concerning dosage form, strength and unit; package size and type; manufacturer's trade name; and National Drug Code (NDC). The NDF software lays the foundation for sharing prescription information among medical facilities.

**Non-Formulary Drugs**

Drugs that are not available for use by all providers.

**Orderable Item**

An Orderable Item is pulled from the PHARMACY ORDERABLE ITEM file (#50.7) and usually has no strength attached to it (e.g., Acetaminophen). The name, with a strength attached, is the Dispense Drug name (e.g., Acetaminophen 325mg).

**Orderable Item File**

The ORDERABLE ITEM file (#101.43) is a CPRS file that provides the Orderable Items for selection within CPRS. Pharmacy Orderable Items are a subset of this file.

**PECS**

Pharmacy Enterprise Customization System. A Graphical User Interface (GUI) web-based application used to research, update via DATUP, maintain, and report VA customizations of the commercial-off-the-shelf (COTS) vendor database used to perform Pharmacy order checks such as drug-drug interactions, duplicate therapy, and dosing.

**PEPS**

Pharmacy Enterprise Product Services. A suite of services that includes Outpatient and Inpatient services.

**Pending Order**

A pending order is one that has been entered by a provider through CPRS without Pharmacy finishing the order. Once Pharmacy has finished (and verified for Unit Dose only) the order, it will become active.

**Pharmacy Orderable Item**

The Pharmacy Orderable Item is used through CPRS to order Inpatient Medications and Outpatient Pharmacy prescriptions.

**Pharmacy Orderable Item File**

The PHARMACY ORDERABLE ITEM file (#50.7)

contains the Order Entry name for items that can be ordered in the Inpatient Medications and Outpatient Pharmacy packages.

**Possible Dosages**

Dosages that have a numeric dosage and numeric Dispense Units Per Dose appropriate for administration. For a drug to have possible dosages, it must be a single ingredient product that is matched to VA PRODUCT file (#50.68). The VA PRODUCT file (#50.68) entry must have a numeric strength and the dosage form/unit combination must be such that a numeric strength combined with the unit can be an appropriate dosage selection.

**Prompt**

A point at which the system questions the user and waits for a response.

**Standard Medication Route File**

The STANDARD MEDICATION ROUTE file (#51.23) was created to map Local Medication Routes in VistA to an FDB Route in order to perform dosage checks in PRE V.0.5. This file has been standardized by Standards and Terminology Service (STS) and is mapped to an FDB Route. It cannot be edited locally.

**Standard Schedule**

Standard medication administration schedules are stored in the ADMINISTRATION SCHEDULE file (#51.1).

**Units Per Dose**

The Units Per Dose is the number of Units (tablets, capsules, etc.) to be dispensed as a dose for an order. Fractional numbers will be accepted.

**VA Drug Class Code**

A drug classification system used by VA that separates drugs into different categories based upon their characteristics. Some cost reports can be run for VA Drug Class Codes.

**VA Product File**

The VA PRODUCT file (#50.68) contains a list of available drug products.